



# Rock Hill School of Leadership, Inc.

School ID: 408610

Purok Kamunggay, Dapdap, Brgy. Catarman, Lilo-an, Cebu, Philippines 6002

Contact No. +63-917-626-7544 / (032) 424-0293

information@rhsli.org / www.rhsli.com

School Year:

Student Name:

LRN:

## REQUIREMENTS FOR ENROLLMENT (NEW STUDENTS)

### 1. Documents

- Copy of Birth Certificate\*
- Copy of Most Recent Report Card (Form 138)

### 2. Forms

- Student Application
- Standard of Conduct
- Parent Agreement
- Financial Agreement
- Character Recommendation
- Graduation Requirement Agreement
- Medical History
- Anti-Bullying Statement
- Child Protection Policy

### 3. Pictures

- 2 pcs. – 1" x 1" ID picture
- 2 pcs. – 2" x 2" ID picture

### 4. Records Assessment

### 5. Payment of Enrollment Fees

### 6. Interview with Principal

#### For Foreign Students:

- Original Birth Certificate from the Office of the Civil Registry of the respective country of birth translated into English, or Embassy Certification of Birth Details;
- Authenticated School Records translated into English
- Copy of Visa/Passport
- ACR Number or ACRI Card (Alien Certificate of Registration Identity)
- Student Visa / Special Study Permit
- Clearance form Bureau of Immigration and National Intelligence Coordinating Agency (NICA)
- Medical Certificate from Bureau of Quarantine

TO BE FILLED OUT BY THE  
**PRINCIPAL ONLY:**

For entry in:

\_\_\_\_\_  
(Learning Center/ Level)

Signature/Date:  
\_\_\_\_\_

TO BE FILLED OUT BY THE  
**REGISTRAR ONLY:**

- COMPLETE RECORDS
- INCOMPLETE RECORDS  
(Please see the checklist)

ASSIGNED ID#:  
\_\_\_\_\_

Signature/Date:  
\_\_\_\_\_

TO BE FILLED OUT BY THE  
**CASHIER ONLY:**

Date officially enrolled/OR #:  
\_\_\_\_\_

Cashier's Signature/Date:  
\_\_\_\_\_

#### \*For Students with Dual Citizenship

Identification Certificate as Filipino Citizen issued by Bureau of Immigration



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## STUDENT INFORMATION

Name: \_\_\_\_\_ (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (Middle) \_\_\_\_\_ (Extension)

Address: \_\_\_\_\_ ZIP Code \_\_\_\_\_

Telephone # : \_\_\_\_\_ Cellphone # : \_\_\_\_\_ Email Ad: \_\_\_\_\_

Age: \_\_\_\_\_ Gender: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Birthplace: \_\_\_\_\_

School Last Attended:

Address:

Last Grade Completed: \_\_\_\_\_

## FAMILY INFORMATION

Father's Name:

Employment:

Position: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mother's Name:

Employment:

Position: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Emergency Telephone number, other than those already listed: \_\_\_\_\_

Marital Status:  Married  Widow  Divorced  Separated  Other (pls specify) \_\_\_\_\_

Children in the family:

Name \_\_\_\_\_ Age \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Legal Guardian:(If applicable)

Name: \_\_\_\_\_

Employment: \_\_\_\_\_

Position: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Emergency Telephone number, other than those already listed: \_\_\_\_\_

(Please submit a copy of your certification as Legal Guardian)